



# Faculty Research Program (FRP)

## GUIDELINES: For applicants from Australia and New Zealand

### Guidelines

This program is designed to assist individual academics in higher education institutions to undertake short-term research about Canada or on an aspect of Canada's bilateral relations with the participating countries. The purpose is to increase knowledge and understanding of Canada through publication of pertinent articles in the foreign or international scholarly press. The award assists with direct costs related to the research project, and, when a research trip to Canada is warranted, provides assistance towards international airfare and a weekly flat rate allowance.

Awards may be granted for research in any of the following categories:

1. Although we welcome applications from all disciplines lending themselves most readily to Canadian Studies research development, we are particularly interested in projects that have policy relevance for Canada and Canada's foreign policy. Topics that are highly relevant to Canada's foreign policy include Democracy & Rule of Law, Economic Development, Environment, Managing Diversity, North American Partnership, Peace and Security.
2. Interdisciplinary or multidisciplinary studies on Canada;
3. Comparative studies with substantial Canadian content (**33%** or more);
4. Aspects of Canada's bilateral relations with participating countries.

Priority may be given to projects that relate to contemporary situations and issues which illuminate options for future developments, or which focus on Canada's bilateral relations with the participating countries. For those subjects such as geography, which have a physical element, priority will be given to applications which demonstrate the humanities and social sciences aspect.

(Purely scientific subjects such as physics, chemistry, medicine, engineering, etc. which would not lead to a better knowledge and understanding of Canada *per se* are not eligible, nor are proposals which focus exclusively on technological or methodological issues).

## **Eligibility**

Applicants must:

1. be members of the academic staff of a recognized institution of higher education or equivalent degree-granting institute, or scholars at research and policy planning institutes who undertake significant Canadian bilateral relations research projects; professors emeritus may also apply; (part-time lecturers and teaching assistants are not eligible);
2. hold a degree equivalent to a postgraduate qualification (Master's or Ph.D.); applications will be considered from applicants without these formal qualifications only if successful research experience can be demonstrated;
3. be proficient in either English or French.

Recipients of an award under this program are not eligible to apply in consecutive competitions. There will normally also be a period of 3 years between awards, unless the article resulting from the first award is already submitted and accepted for publication. For example, a 2004-05 recipient cannot apply in the 2005-06 competition, but can apply in the 2006-07 competition if the article resulting from the first award is already submitted and accepted for publication; otherwise, one will only be eligible to apply in the 2007-08 competition.

## **Value of Awards**

The award will consist of a contribution towards international air fare (economy class) of CAN \$2,600 and an allowance of CAN \$900 per complete week in Canada towards internal travel and living expenses for a maximum of four weeks. Smaller awards may also be made.

## **Terms and Conditions**

The International Council for Canadian Studies through a contribution of the Government of Canada and with the assistance of the appropriate Canadian Mission, will award grants to successful candidates on condition that the candidate must give a written undertaking on his/her own behalf that:

1. The applicant will personally apply for an award and will carry out his/her own research, which is neither part of contractual or commissioned research, nor part of his/her formal program of studies leading to a degree;
2. Awards are normally granted only for work to be carried out in either the applicant's country of residence and/or Canada, and are intended to assist in defraying only direct costs related to a project, including return travel to Canada and related expenses, rental of equipment (but not capital purchases), purchase of books and other materials, some secretarial services, and, possibly, some

publishing costs; no provision is made for released time stipends nor for overhead costs to the institution;

3. The applicant will make all arrangements relating to the research project, including:
  1. international travel arrangements;
  2. visa and passport (if needed);
  3. accommodation and travel within Canada;
  4. medical insurance while in Canada;
  5. visit plans, including *inter alia* appointments with Canadian academics and other resource persons, access to libraries and other study centres, etc.;
4. Two copies of the manuscript, of publishable quality and the length of a normal scholarly journal article, produced as a result of the research award will be sent to the local Canadian Mission, along with a summary in English or French upon completion of the project, and no later than March 1st of the completion year. Failure to provide such a manuscript by that date may result in forfeiture of the final payment of the award. (One copy of the manuscript will be sent by the local Canadian Mission to the awards program administrators, the International Council for Canadian Studies, Ottawa, for possible transmission to the National Library of Canada; the other copy will be retained by the local Canadian Mission for purposes of consultation in the participating country.)
5. The applicant will make every reasonable attempt to publish the research article on Canada produced as a result of an award; while not a condition of an award, sharing of the results in other fora such as conferences and seminars is encouraged;
6. The rights to the manuscript will remain the exclusive property of the researcher. When it is published the researcher will provide two copies of the article or book to the local Canadian Mission, to be held as described above.

## **Deadline**

The deadline for applications from Australia and New Zealand is **November 1**.

## **Application Procedure**

The applicant should submit an application to the local Canadian Mission in his/her home country or territory for which a given Canadian Mission has responsibility. Applications must be submitted **in either English or French**. An application dossier will consist of the completed application form accompanied by a concise curriculum vitae.

FRP Application forms can be obtained by contacting the local Canadian mission or downloaded from the following links:

Adobe PDF Form format: [www.iccs-ciec.ca/pages/z\\_pdfs/FEP\\_FRP/FRPEnForm.pdf](http://www.iccs-ciec.ca/pages/z_pdfs/FEP_FRP/FRPEnForm.pdf)

Microsoft Word format: [www.iccs-ciec.ca/pages/z\\_pdfs/FEP\\_FRP/FRPEnForm.doc](http://www.iccs-ciec.ca/pages/z_pdfs/FEP_FRP/FRPEnForm.doc)

Applicants from Australia/New Zealand should send five copies (the original signed application and four copies) to:

Academic Relations Officer  
Canadian High Commission  
Commonwealth Avenue  
Canberra ACT 2600  
AUSTRALIA

Email: [cnbra.academic@international.gc.ca](mailto:cnbra.academic@international.gc.ca)

## Selection and Notification

All applicants will be peer-reviewed by a pre-selection jury established in the participating country/region by the local Canadian Mission. The jury will include representatives of the academic community in the country or region of residence of the applicant (including if possible a representative of the national or multinational association for Canadian Studies) and, when possible, Canadian academics.

Pertinent criteria will be:

1. academic excellence of the proposal;
2. relevance of the proposal to identified priorities and Canadian Studies ;
3. feasibility of the project;
4. likelihood of publication.

After reviewing applications and the recommendations of the pre-selection jury, the International Council for Canadian Studies in Ottawa will forward its recommendations to DFAIT, which will make the final decision. All applicants will be notified in writing of the results of their application, normally within 90 days of the deadline for submission of applications.

## Payment Procedure

Successful candidates will be sent a *Grant Agreement* detailing the value and conditions of the award, to be signed and returned to the local Canadian Mission within 30 days.

A first installment of 70% of the award will be paid to successful applicants upon receipt of the signed *Grant Agreement* by the local Canadian Mission, and normally six weeks before departure for Canada. The remaining 30% will be paid upon return from Canada and upon submission to the local Canadian Mission of the related manuscript, of

publishable quality and the length of a normal scholarly journal article, and of a completed claim form outlining plans or prospects for publication.

The claim form can be obtained by contacting your local Canadian Mission or downloaded at: [www.iccs-ciec.ca/pages/z\\_pdfs/CLAIM%20FORM-frp-en.doc](http://www.iccs-ciec.ca/pages/z_pdfs/CLAIM%20FORM-frp-en.doc)

## **Further Information**

Academic Relations, Canadian High Commission, Canberra

Email: [cnbra.academic@international.gc.ca](mailto:cnbra.academic@international.gc.ca)

Phone: +61 2 6270 4051

Fax: +61 2 6270 4083

## **Related Links**

Canadian High Commission, Canberra – [www.australia.gc.ca](http://www.australia.gc.ca)

Association for Canadian Studies in Australia and New Zealand – [www.acsanz.org.au](http://www.acsanz.org.au)

International Council for Canadian Studies – [www.iccs-ciec.ca](http://www.iccs-ciec.ca)